

January 2, 2019

The Work Session of Lansdale Borough Council was held on Wednesday, January 1, 2019 at Lansdale Municipal Complex, One Vine Street, Lansdale, PA and called to order at 9:04 pm by Council President Denton Burnell.

ROLL CALL:

- () Councilman Angelichio – personal reason
- (X) President Burnell
- (X) Councilwoman Hawkins Charlton
- (X) Councilman DiGregorio
- (X) Vice President Fuller
- (X) Councilman Hansen
- (X) Councilman Henning
- (X) Councilman Work
- (X) Mayor Herbert

Borough Representatives:

Borough Manager, John Ernst

Finance Director, John Ramey

Police Chief, Mike Trail

Parks & Rec., not present

Electric Superintendent, Andy Krauss

Public Works, Rick DeLong

WWTP Superintendent, Dan Shinskie

Borough Solicitor, not present

Borough Engineer, not present

Library Director, Tom Meyer

IT/GIS Coordinator, Bryan Poster

Cust. Svc. Manager, Pat Chapman

HR Director, not present

Project Manager, Chris Kunkel

Residents

Agenda Item #5 – Committee Reports

Administration and Finance Committee – Councilwoman Hawkins Charlton

1. The financials to date were reviewed by the committee. 2018 is looking at an increase in fund balance with one more month of activity and year-end adjustments.
2. John Ramey received the GFOA award for reporting in 2017.
3. Road projects were reviewed and more will be reported during the Public Works report.

Code Enforcement Committee – Councilman Hansen

1. In December, 48 permits were processed. There is a back log of 20 permits due to the holiday.
2. Staff had to attend court for one case and followed up on 13 complaints.
3. There is one new business, Trefz Mechanical is moving to Lansdale at 422 E. Sixth Street and Amarelis Café is re-opening at 312 W. Main Street, after fire damage two years ago.
4. Permits have been issued a new brewery at 320 Madison Street (behind Smoke Daddy's), the Barber School at 209 W. Main Street and Manhattan Bagel on S. Broad Street and Hancock Street.

5. A new group home is moving in which will serve as a recovery home. Currently the Borough has no restrictions that prohibit this type of group homes in any residential district.
6. Staff reviewed a proposal for a multi-business sign to be located on Borough property at the intersection of Madison Street and W. Main Street. This request will first be reviewed for zoning compliance before the request can be moved to council for consideration.
7. Over the last two years the department increased enforcement of property maintenance violations in areas where there were known violations. Chief Trail indicated there was a corresponding decrease in police calls.
8. Staff responded to a complaint at a single-family rental for overcrowding. It was determined that an absentee individual had signed a lease and was subletting to multiple families who were occupying the residence. This is a violation of our Boarding Room Ordinance and action is being taken to resolve the situation.
9. A revised draft Food Truck Ordinance has been provided to the committee for review and comment.
10. A draft from the solicitor to create a new Fire Code and consideration of Commercial/ Fire Safety inspections. The department is working with the Fire Marshal to create the appropriate addendum to the code.
11. Staff has completed collecting data and expects to make recommendations for permit fee schedule revisions after the beginning of the year.

Economic Development Committee – Councilwoman Hawkins Charlton

1. No report. The committee did not meet.

Electric Committee – Councilman DiGregorio

1. The committee looked at the Electric Department's 2018 accomplishments which included multiple large-scale projects like Phase 2 of the Andale Green Development, the apartments at Madison, the Fairview subdivision, Towamencin Avenue subdivision, a full Fleet Maintenance Program, multiple grants, multiple vehicle replacements and multiple new ordinances to help bring revenue into the Borough.
2. We will be taking delivery of our new bucket truck at the end of January and then also looking to replace an existing 1980 Chevy 1-ton dump truck in February.
3. A change order to the LED Procurement Contract excluding some fixtures for the tennis courts at Fourth Street Pool along with the stadium lights at Moyer Road. The negative change order is for roughly \$140,000. Internally staff can do this for less money.
4. Mr. Krauss is still exploring options for certified tree trimmers for 2019.
5. Mr. Krauss will also be working with Adtell Integration to look at the next steps of the pole attachment agreement and starting to collect those fees.
6. Line staff has been hard at work keeping up with contractors at multiple development locations in town.

Library Committee – Vice President Fuller

1. No report. The committee meets at the library on January 7.

Parks and Recreation Committee – Vice President Fuller

1. Motions to appear before Council at the next Business Meeting:

- Scheduling of Weaver Field for 2019 spring/summer/fall.
2. Karate – Current session is in progress until January 21 with new session scheduled to begin January 28.
 3. Yoga, Zumba and Motown Line Dancing - New sessions begin the week of January 7.
 4. Bitty Ballet – New session will begin January 29.
 5. Babysitting Class – Second try at offering this class, which is scheduled for Saturday, January 19.
 6. The Whites Road Concert series has been booked for 2019 and will be in honor of Carl Saldutti. His favorite bands plus a few that he wanted to hear will be playing.
 7. The Play in The Park is scheduled for Thursday, July 25 and the play itself is still to be determined. Movie dates have been submitted to our equipment provider. Staff is waiting to hear back on availability.
 8. T-Ball Program registration information will be updated on the website and will begin in January.
 9. Lansdale Festival of the Arts – Jury information will be sent out to prospective exhibitors in mid-January. Researching possible juror/judge for this year's festival.
 10. Interviewing of seasonal staff will start soon. Staff has until March 1 to let the department know their plans. New applicants have until March 1 to apply for any open positions.
 11. Maintenance staff remained busy with general park clean-up, assisting with holiday events and with tree work in White's Road Park. A number of trees have died due to the Emerald Ash Borer. Also, staff is working on replacing all hardware on the swing sets in our park system.
 12. Skatepark Update – Mr. Ernst informed the committee that management will be meeting to discuss options and he will report back next month.
 13. Director's Position – Mr. Ernst informed the committee that the deadline to submit resumes has ended. HR will go through the resumes submitted and identify those that will receive an interview. Interviews will be scheduled in late January/early February.
 14. A discussion took place concerning portable toilets in White's Road Park and Stony Creek Park. Committee asked the department to change to a handicapped unit at White's Road Park and to look into a structure to place the unit in at Stony Creek Park.
 15. Friends of Lansdale Parks - Mr. Breish asked if the park maintenance staff could identify the parks that have the most lantern fly issues so he could assign volunteers to those parks on their January 21 event. He also questioned the property lines of Hidden Valley Park. Noticed dumping of furniture and was not sure if it was on park or apartment property.

Public Safety Committee – Councilman Work

1. The committee reviewed a request for handicapped parking at 42 West Fifth Street which was reviewed by the Police Department. The review determined there is enough off-street parking. The request was denied.
2. Motions to appear before Council at the next Business Meeting:
 - Approval of the 8th Annual PA Hero Walk on May 11, 2019.
3. The Lansdale Police Department's new Public Information Officer is Detective Joseph Gary. Detective Gary will be responsible for all press and media relations and work with the PD's Facebook and Twitter feed to

provide the most accurate and timely information to the public regarding critical incidents and press releases.

4. Chief Trail reviewed the Borough Code and noted that the code would not allow a temporary parking restriction to be enacted on Derstine Avenue as he previously stated in the December PS meeting. The chief advised the committee he would be working on a plan to provide relief for residents impacted by commuter parking on Derstine Avenue and Richardson Avenue at the February 6, 2019 PS meeting.
5. Mr. Darab appeared before the committee to request the Borough consider moving the traffic stop line for the left turn lane of Vine Street at South Broad Street as the current location of the stop line makes it difficult for SEPTA buses to make the turn from South Broad Street onto Vine Street. The chief advised Mr. Darab he would speak with the Borough Traffic Engineer to see if the line could be moved.
 - He also suggested that creating a crosswalk on Church Road to allow SEPTA commuters to cross Church Road more efficiently.
 - Inquired about a crosswalk for the Andale Green Development and was advised that one will be installed once the last phase of construction begins.
 - Suggested the Borough consider a study of traffic light timing throughout the Borough to ease congestion during rush hours.

Public Works Committee – Councilman Work

1. Motions to appear before Council at the next Business Meeting:
 - 2017 CDBG E. Third Street, Phase 1 - Change order #1 request in the amount of \$8,780.00 due to field conditions of concrete encased sanitary sewer main.
 - Whites Road Rehabilitation - Change order and payment request for this project. Change Order #2 is a balancing change order for in the amount of negative \$47,482.17 and Payment Request #2 in the amount of \$182,346.20.
 - Microsurfacing Program - Payment request #2 for work completed in the amount of \$10,748.05 and payment request #3 is for work completed in the amount of \$46,091.69.
 - W. Third Street Rehabilitation - Payment request from SJM Construction in the amount of \$721,701.40 for work completed on this project.
2. N. Line Street Rehabilitation - Doli Contractors has completed the sanitary sewer repair/replacement and ADA ramps were installed during the middle of December. Most of the utility on Line Street has been completed. Curb and sidewalk work by the residents must be completed by June 30, 2019.
3. Mill & Overlay Program - The Borough has requested Gore-Con Contractors provide core samples from S. Cannon Avenue. We are currently waiting for the contractor to supply them and we are holding any payment until these core samples have been provided and tested. We have received a draft change order to remove E. Hancock Street from the scope of the Mill & Overlay Program. The Borough has not received a properly signed change order from Gore-Con Contractors. We should receive this request shortly.

4. East Main Streetscape – The ADA ramps at Main Street and Railroad Avenue and Main and Green Streets are going to be removed from the design phase so they can be completed sooner.
5. Wissahickon Clean Water Partnership - A Management Committee Draft Review Subcommittee is being formed. Its first meeting will be January 4, 2019. At least one other Management Committee meeting is being scheduled, this one for February 28 at Upper Dublin Township. The Management Committee indicated that Marc should investigate a meeting with Cosmo and others at EPA in January. Drew Shaw volunteered to coordinate with David Burke at DEP.
6. Ridge Street Pump Station Upgrade - Shainline is making progress on installation of the new pumps and piping. We are expecting the electrician to make the motor connections this week and startup of the station early next week.
7. Whites Road Sewer Line Rehabilitation - We have not received a start date for the sewer main lining to be completed.
8. Public Comment - Ed Scheuring questioned getting stone in alley but there is an ownership issue at that location and will be researched as well as ownership of an area of Hector Alley.

Agenda Item #6 – Announcements

Councilwoman Hawkins Charlton – Civics 101 at the Police Department will be held Thursday, January 15 at 7:00pm. The International Spring Festival kick off dinner is January 13 at 6:00pm at Christopher Dock High School. A day of service will be held in our parks on January 21.

President Burnell – The deadline to submit a letter of interest and resume for the vacancy on Council was December 31. We received three submissions and they are from BJ Breish, Lauren Farmer and Tom York. Each candidate is invited to the January 16 Business Meeting to tell Council about themselves and why they want to be on Council.

Agenda Item #7 – Public Comment

None

The meeting was adjourned at 9:39pm