



LANSDALE
LIFE IN MOTION

Borough of Lansdale
Library Committee
Minutes
February 3, 2020
6:30pm Caucus Room
Chairperson: Mary Fuller

In Attendance: Mary Fuller, BJ Breish, Tom Meyer

- Approval of Minutes from October 2, 2019 - The Minutes were approved.
- Committee Business Items
- Operations Updates
 - Strategic Plan – The library's strategic plan was presented to library staff on Jan. 2. The document consists of a narrative for internal use, and the plan itself that will be available for public view. Key items discussed were that the narrative mentions there is a lot of work to be done and help will be necessary. Ideally the help could come from an advisory board or Friends group. Investigating forming such groups is part of the plan and will be a top priority. Tom is in the process of prioritizing the items in the plan. Staff training and compensation is another top priority. Several months ago, we began looking for comparable data on compensation. Tom has collected information and will put together for next committee meeting.
 - Fire Alarm System – The proposal for the fire alarm system at the library has been revised and the cost increased almost 50%. We will be looking for other proposals.
 - Gas Leak – On Tuesday Jan 28, a gas leak was discovered in the gas main outside the library just past our meter. The gas was shut off and repairs commenced. We were without heat for 3 days, but the weather wasn't too cold and we stayed open. Thanks to our HVAC contractor, Marcel, the repairs were able to be completed in just 3 days and without having to dig up the alley.
 - Website/online resources – Also on that Tuesday, our website went down for several hours. The virtual server the website runs on just went blank and all the recent backups went with it. We had a backup from last March that we were able to get running and updated within a couple of days. No data was compromised; this was just the front end to the website.

We've added two new food databases to our online resources collection, AtoZ Food America and AtoZ World Food. These are wonderful collections of recipes and food history and information. We are planning to dramatically increase the number of digital magazines available in our online collection soon.

Later in the same week as the gas leak and website crash, both of our public printers stopped working. The color printer just needs a simple part, but the black and white printer is several years old and we will be replacing it.
- Budget Review – We looked over the 2020 budget through January. Still very early in the year to really get in to anything. The only real outlier right now is the payment to the strategic plan consultant is in the Misc category until we figure out the best category to include it in.
- Old Business
 - Events - We discussed 2020 events. Coming up in 2020 are the International Spring Festival on April 18, during Founder's Day the library will host the Beer Garden again, and the Clean and Green event will be on 3rd Saturday in July. Much of the discussion was about Clean and Green and how we can grow that event by giving away wildflower seeds and looking into a way to take tvs. See if perhaps the Curbmyclutter now Retreivr company may have an interest in working with us on a first 50 free or some type of promotion.
 - Books in Motion - We now have Books in Motion at Manhattan Bagel. We will be continuing to add locations as we can. We are considering Backyard Beans and Steve Malagari's office.
- New Business - none
- Public Comment - none
- Adjournment - The meeting adjourned at 7:30 pm