



LANSDALE
LIFE IN MOTION

Borough of Lansdale
Library Committee
Minutes
March 6, 2019
6:00pm 2nd Floor Conference Room
Chairperson: Mary Fuller

In Attendance: Mary Fuller, BJ Briesch, John Ernst, Tom Meyer, Steve Malagari, Tom Work

- o Approval of Minutes from December 4, 2018 - We tabled the Dec 4 minutes approval for next time when Rich may be at the meeting.
 - o Committee Business Items
 1. Budget Review - In looking at the budget 16% through the year, overall revenues are at 15% and expenses are at 10% No single expenditure category is over 24%. Expenditures for ISF Is currently at 24%
 2. CCAT Update -The CCAT subscription is purchased. Emails will be sent to library board, staff, key users and volunteers about 30 people will be asked to take the assessment
We will allot 3 weeks for the assessment to get done and then the report will be generated. The library had this CCAT done in 2008 and 2010 and Tom found it to be very helpful. He's looking forward to the suggestions in the report. It's like a 360 evaluation. This assessment is part 1 in the grant we received for capacity building. Part 2 was to bring in a consultant to help create a strategic plan.
 3. Consultant Update -The grantors did not like the original consultant plan and suggested Tom come up with a different consultant. The consultant Tom contacted declined the job but gave Tom some thoughts and suggestions in a report. So we are looking for a consultant and have 1 contact
 4. Community Room Use policy review - Policy needs to be updated currently cost to use room is \$50 for profit and \$35 for individual and non-profit. The current terms of use are pretty sparse. The committee will help define guidelines. We need to review and being to amend. Tom will send the committee library bill of rights, current policy and an example policy from Martin library in York. We will need to define what a library sponsored event is. We will have the solicitor review and comment on what we come up with.
 - o Old Business - BJ will look at 2019 goals. In 2018 we had a new roof put on and made one furniture purchase; there is still some money allocated to furniture left.
 - o New Business
 - o Events for 2019 - Clean and Green is 7/20 looking to stop car wash. BJ has a contact that may do hazardous wastes. We will investigate trying to accept tvs at a cost. ISF is 4/27. Last year we dropped Oktoberfest and Trivia night
 - o Maybe we could get an intern to help with grant seeking.
 - o The library received a request to sponsor and Odyssey of the Mind team Tom will investigate any reasons not to do this.
 - o Last year we cut \$11,000 in database costs by switching to accessing Power Library resources through Norristown Library Now Tom is reviewing another database renewal and planning to not renew at a cost of \$5,500. Instead he will be putting these funds towards adding digital magazines to the services offered online.
 - o Public Comment - None
 - o Adjournment - The meeting adjourned at 6:55pm. Next meeting is April 3 at 6pm in Room 201.
- *- Possible Action Item at Board Meeting