

LANSDALE BOROUGH POLICE DEPARTMENT

2019 SERGEANT PROMOTION APPLICATION

DISCLAIMER

While the Borough of Lansdale is unaware of any defect in the Application Packet as presented on the Borough website, use of the website's Application Packet is provided only as a convenience to a potential applicant. Any risk of error related to the electronic provision, download or print out of any application materials from the website is solely borne by the applicant, not the Borough of Lansdale. Hard copies of the Application Packet are available at Lansdale Borough Hall, One Vine Street, Lansdale, Pa, 19446 at the times specified in the advertisement.



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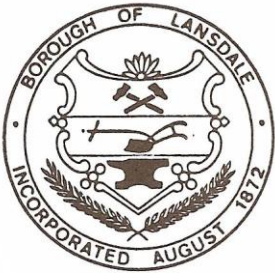
Completed applications and notification of procedure releases must be completed in their entirety and emailed to lansdalepdrecruit@lansdale.org or returned to Lansdale Municipal Building, One Vine Street, Lansdale, Pa, 19446 in a sealed envelope marked "Civil Service Commission" and delivered to the Administration Office.

Applications are to be completed and submitted to the Civil Service Commission in one of the above methods by **Friday, March 15, 2019: NO EXCEPTIONS.**

Included in this packet is:

- Legal Advertisement of Sergeant Position
- Application
- Notification of Procedure Release Form





BOROUGH OF LANSDALE

One Vine Street ■ Lansdale, Pennsylvania 19446-3601

■ FAX 215-361-8399

■ 215-368-1691

LEGAL NOTICE

SERGEANTS PROMOTIONAL EXAMINATION NOTICE—LANSDALE BOROUGH

Forms required to be completed in order to apply for the position of Sergeant will be available February 28 through March 15, 2019 at Lansdale Municipal Building, One Vine Street, Lansdale, Pa 19446. If you have any questions regarding this application, or the general qualifications required of each applicant, please call 215-368-1691.

Application Packets are available for pick up Monday through Friday, 8:00 am –4:30 pm starting Thursday, February 28, 2019 at Lansdale Borough Municipal Complex, One Vine Street, Lansdale, Pa, 19446. Application Packets are also available on the Lansdale Borough website at www.lansdale.org.

All completed applications for examination are to be emailed to lansdalepdrecruit@lansdale.org or returned in person to the Lansdale Borough Civil Service Commission at Lansdale Borough Municipal Complex (second floor reception desk—not the Police Station), One Vine Street, Lansdale, PA, 19446 not later than 4:00pm on Friday, March 15, 2019.

Lansdale Borough Civil Service Commission

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NOTIFICATION PROCEDURE RELEASE

In the processing procedure required for applicants, it may become necessary to contact the applicant in the event he or she is being given further consideration for the position of Sergeant with the Borough of Lansdale. Lansdale is a progressive community which focuses on technology and as such, the primary form of communication with candidates will be via email. By signing below, you are indicating that you are accepting email as a conventional and legally acceptable form of notice and waiving any legal challenge to notice via email.

If conventional methods fail in attempting to contact the applicant, a certified registered letter will be sent to the applicant's address listed on the application. Should the registered letter be returned indicating that it was unclaimed or undeliverable, the applicant will be eliminated from further processing and consideration.

It is the applicant's responsibility to notify the Borough of Lansdale Civil Service Commission, in writing, of any address change. By affixing his or her signature to this form, the applicant acknowledges that he or she has read and understands the contents hereof and this procedure.

SIGNATURE

DATE

